

September 21, 2021

Dear IRTA Board of Directors,

As you know, the decision was made by the IRTA Executive Committee to host a Virtual 2021 Biennial Convention in place of the in-person event. **The Virtual Convention will be the morning of Tuesday, October 19<sup>th</sup> starting at 9:00 a.m.** Because most everyone is familiar with Zoom, we will now be hosting the Convention on the Zoom platform. We **will not** use Airmeet. An email will be sent with the Convention Zoom link the first week of October.

We will use the polling feature on Zoom to vote. Only one person per device can vote. If another delegate wishes to watch and participate using your computer, they will not be able to vote; they will need their own computer, tablet, or phone.

The Virtual Convention Agenda is attached for your information. All members of the IRTA Board of Directors have been registered for the Virtual Convention so there is nothing that you need to do at this time. **Please remind your Units to please register their delegates before October 1<sup>st</sup>.**

# IRTA 2021 Virtual Biennial Convention

## Tuesday – October 19, 2021

8:00am -9:00am	Virtual Conference Open
9:00am-9:05am	Pledge of Allegiance
9:05am – 9:20am	<u>Opening General Assembly</u> Call to Order of 2021 IRTA Delegate Assembly Opening Remarks by IRTA President, John Flaherty Delegate Assembly Rules and Procedures – Chris Dickey, Parliamentarian 2019 Convention Minutes Approval (Found on IRTA Members Only Website)
9:20am-10:30am	<u>Reports and Procedures</u> Nominating Committee Report – Roger Hampton, Chairperson Introduction of Candidates – IRTA President, John Flaherty Certification of Candidates – Parliamentarian Proposed Constitutional Amendments - Bill Funkhouser, Chairperson Proposed Constitutional Amendments Discussion & Vote
10:30am-10:40am	Election of Candidates (if necessary) – John Flaherty
10:40am-10:50am	Financial Report - Donnie Ostrom
10:50am – 11:00am	Acknowledgement of outgoing President, John Flaherty – Jim Bachman
11:00am-11:15am	<u>Election Results</u> Installation of Officers – Roger Hampton Incoming President’s Acceptance Speech
11:15am-11:30am	Unit Honoree Acknowledgement – John Flaherty Closing Remarks and Adjournment – John Flaherty

*(All IRTA Committee Reports can be viewed on the IRTA website in the Member’s Only Section Under Biennial Convention.*